



DEPARTMENT OF THE ARMY
UNITED STATES ARMY GARRISON ANSBACH
UNIT 28614
APO AE 09177

IMEU-ANS-AO

01 October 2005

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Policy #45-Ration Policy for the USAG-Ansbach

1. REFERENCE: USAREUR Regulation 600-702, Ration Policy, 22 April 2002

2. PURPOSE: To provide guidance on issuance, turn-in, inventory, control, and maintaining ration cards for the UNITED STATES ARMY GARRISON Ansbach.

3. SCOPE:

a. All personnel authorized shopping privileges in the US Forces sales facilities assigned or attached to the USAG-Ansbach.

b. All authorized personnel eligible for issuance of ration card according to USAREUR Regulation, paragraph 5.

4. POLICY/PROCEDURES:

a. Issuance:

(1) All recipients of ration cards will read warning statements on reverse of AE Form 600-702A before signing and receiving the cards.

(2) Signature of issuing official will be original on AE Form 600-702A.

(3) Ration cards for authorized family members normally will be issued to the sponsor. The only exception to this procedure is when sponsor is sick or on duty.

(4) The military sponsor's organization is responsible for issuance of ration card, even if a family member of the sponsor is employed and eligible for a ration card as a civilian employee.

(5) Married military personnel will be issued ration card independently by their military organizations.

(6) Only family members residing within USEUCOM AOR may be issued ration cards. Upon departure, with no intentions of returning, sponsor must turn-in family

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member's ration card. Unaccompanied family members are authorized ration privileges and extension of ration card for no more than 90 days after sponsor leave the USEUCOM AOR, or if sponsor dies while on active duty.

(7) Authorized personnel stationed at locations separate from the USAG-Ansbach will be issued cards by registered mail, using DA Form 410. Original signed copy of DA Form 410 will be filled with AE Form 600-702D as supporting documentation.

b. Turn-In

(1) Turn-in of old card must be requested when customer requests a new card.

(2) If customer is requesting a new ration card and lost previously issued card, customer must report lost card, circumstances of the lost card, and efforts taken to locate the card in writing to commander before a new card will be issued (USAREUR 600-702, Para 10).

(3) Upon out-processing customers will turn-in ration card for proper disposition.

c. Inventory

(1) Ration cards will be inventoried at least every three months, or more frequently if circumstances warrant.

(2) Inventories must be documented on AE 600-702E-R.

d. Control

(1) All issued ration cards will be documented on ration card register AE 600-700D.

(2) AE Form 600-700D will be used to issue, turn in , and record destruction and loss of all ration cards.

(3) Un-issued ration cards and accountable ration card supporting documents will be kept in a three-combination safe for the purposes of storage.

(4) Turned-in ration cards will be destroyed at least once a month.

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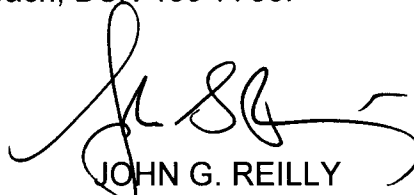
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(5) All un-issued ration cards will be kept in a three-combination safe authorized for the storage of accountable forms.

(6) Monthly Self-Inspections will be conducted to maintain proper accountability of un-issued ration cards.

5. This SOP, along with USAREUR Regulation 600-702 will be strictly adhered to in the administration of ration card management for the UNITED STATES ARMY GARRISON Ansbach.

6. POC is the S-1 office, USAG-Ansbach, DSN 469-7736.



JOHN G. REILLY
LTC, SF
Commanding

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